iv. V^æ&@å* [ç^¦ [c@^¦ æ&ãçãã• åˇ¦å* c@ W¸ã¡^¦•ãˆɋ •æ¸åæ¦å cå ^cæɑ¦å* hours within teaching periods, as defined in the *Course Timetabling Principles and Guidelines (PDF, 230KB)*.

v. Core events over any other ad hoc bookings. These will be subject to lecture theatre requirements

″   acknowledge and respect the activities of other people in the vicinity of the activity;

″   clearly and unambiguously identify who they are and whom they represent;

″   show respect toward the views8871 0 5968e/89cET g0 G[)-5(g0 G[s)]TJETQ0.000008871 0 59

(h) Self. catered student events or functions (where alcohol is supplied

with Campus Services. Clubs must liaise with the UCSA and UC Security regarding dates to host Clubs Days. The UCSA and UC Security must agree to the dates. Location and sites will be determined by UC Security and must be approved in advance before an ENF is submitted.

(b)   Any club or society wishing to organise an event on campus other than Clubs Day must first obtain permission from Security Services in accordance with this policy. The UC Security Manager (*University Security website*) should be approached in the first instance.

Related Documents and Information |

UC Policy Library |

Campus Drug and Alcohol Policy (PDF, 189KB)

Course Timetabling Principles and Guidelines (PDF, 230KB)

Staff Code of Conduct (PDF, 481KB)

Student Code of Conduct (PDF, 303KB)

UC Website and Intranet | Te Pae Tukutuku me te Ipurangiroto o UC

UC Security Contact Us (University Security website)

Event Notification Form (ENF) (University Security website)

Facilities (University Life at UC website)

External |

Host Responsibility Guide (Te Hiringa Hauora/Health Promotion Agency website)

W¦ãɔ^¦•ãɔˆ [~Cæ}ɔ^¦àˇ¦ˆ Ùčˇ å^}ơqA••[&ãæɔ¦} (WCÙA) (WCÙA ¸ ^à•ãɔ^)

Contact Information

The following person may be approached on a routine basis in relation to these procedures: UC Security Manager **0800 823 637** or internally on **ext 93776**.

Contact events@canterbury.ac.nz regarding events or functions that are within usual teaching, learning or operational activities.

Document History and Version Control Table			
Version	**Action**	**Approval Authority**	**Action Date**
For document history and versioning prior to 2013 contact ucpolicy@canterbury.ac.nz			
1.00	Policy inception, consolidating *the Clubs and Groups on Campus*, *Student Events on Campus Procedures.*	Executive Director, People Culture & Campus Life	Jan 2022
2.00	Scheduled review.	Policy Unit	Dec 2022

This policy remains in force until it is updated