

# COUNCIL

## Public Meeting Minutes

Te Kaunihera o Te Whare  
Wānanga o Waitaha

<b>DATE</b>	Wednesday 9 August 2023
<b>TIME</b>	11:00am
<b>VENUE</b>	Council Chamber, Level 6, Matariki
<b>PRESENT</b>	Ms Amy Adams (Chancellor), Mr Shayne Te Aika (Pro-Chancellor), Professor Cheryl de la Rey (Vice-Chancellor), Mr Peter Ballantyne, Mr Pierce Crowley, Mr Roger Gray, Professor Jack Heinemann, Ms Keiran Horne, Ms Rachel Robilliard, Ms Gillian Simpson, Mr Warren Poh, Ms Catherine Woods
<b>IN ATTENDANCE</b>	Professor Catherine Moran - Deputy Vice-Chancellor (Academic) Mr Keith Longden - Executive Director, Finance, Planning & Digital Services Ms Adela Kardos - General Counsel & Registrar Mr Grantley Judge -

**FROM THE  
CHANCELLOR**

**Degrees Conferred in Absentia**

Moved:

*That Council approves the degrees to be awarded in absentia for the public record.*

Carried

**Draft Council Meeting Dates 2024 & Graduation Ceremony Weeks 2024-2026**

The Chancellor briefed Council on the proposed meeting dates survey results with feedback received from Council members.

Moved:

*That Council approves:*

1. *the proposed Council meeting schedule for 2024 with Council meetings being held on the third Monday of the months proposed from 9.00am to 2.00pm (except the month of November, the Council meeting would be held on Wednesday, 20 November 2024). Each meeting would be followed by Health and Safety observations/site visits and/or workshop/briefings (if scheduled); and*
2. *the Graduation Ceremony weeks for 2024, 2025 and 2026, noting that the Pro-Chancellor would preside for the Chancellor for the April 2025 graduations.*

Carried

**HEALTH & SAFETY**

**Monthly Health & Safety Report**

Ms Adela Kardos presented the Monthly Health & Safety Report.

In discussion the following was noted:

that the respective faculties held monthly (more frequently when required) health and safety committee meetings.

more information was requested on the contractor notifiable event and on the concern around unsafe scaffolding usage.

that the health and safety notification process was under review and outcomes of the review would come to Council.

that a summary of ERoad reporting would be added to health and safety reporting on a quarterly basis, if possible.

comparative health and safety data to compare previous years and identify trends was being worked on.

Moved:

*That Council notes the progress, understanding and management of health and safety risks across the organisation.*

Carried

**PUBLIC EXCLUDED  
MEETING**

Moved:

*That the public be excluded from the following parts of this*



