

Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

<hr/> Item on Public Excluded Agenda	General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section 48(1) for the passing of this resolution
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11.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)

UC COUNCIL
Register of Interests
February 2021

Name (Council members)	Date notified	Person and/or organisation with interest	Nature of interest
Sue McCORMACK (Chancellor)	2020	Canterbury Earthquakes Insurance Tribunal	Member
	2019	Canterbury Museum Trust Board	Trustee
	2009	Dress for Success	Honorary Solicitor
	2017	KiwiRail Holdings Ltd	Director, Deputy Chair
	2017	Swiftpoint Ltd	Trustee Shareholder
	2019	UC Foundation	Ex-officio Trustee
Steven WAKEFIELD (Pro-Chancellor)	2019	199 Johns Rd Ltd	Shareholder, Director
	2017	Brackenridge Services Limited	Director
	2017	CDHB ó Quality, Finance, Audit and Risk Committee	

	2017	St Barnabas Fendalton Trust	Chairman
	2017	Son, David Wakefield	Student at UC
	2017	Steve Wakefield Services Limited	Director, Shareholder
	2017	Syft Limited	Shareholder
	2018	The Taurus Trust	Trustee
	2017	Townsend Fields Limited	Managing Director
	2018	University of Canterbury	Post Graduate Student
	2017	Wakefield Holdings Limited	Director
Peter BALLANTYNE	2013	Canterbury District Health Board subcommittees	Member Quality, Finance, A&R
	2021	Canterbury Health Care of the Elderly Education Trust	Trustee
	2019	Canterbury Scientific Limited	Shareholder via Hawkins Family Trust
	2012	Deloitte	Consultant
Liz BOND	2019	Tertiary Education Union	Member
	2019	University of Canterbury	Employee
Rachael EVANS	2020	Kereru Trust	Trustee
	2020	Law Society	Member
	2020	Tg R pcpicq Ni ckTcj w	Employee
	2020	Tg R pcpicq Ni kTco c	Member
	2020	Whanganui Iwi	Member
Kim FOWLER	2021	University of Canterbury	Student
	2021	UCSA	President
John HOLLAND	2021	Craigmore Dairy II GP Ltd	Director
	2021	Craigmore Farming GP Ltd	Director

2019	Coalcorp Services Ltd	Director
2019	Conductive Education Canterbury	Treasurer
2019	Crown Asset Management Ltd	Director
2019	Hamilton City Council	Chair, Audit Risk Committees
2019	Horne Wildbore Family Trust	Trustee and Discretionary Beneficiary
2019	New Zealand Lotteries Commission	Commissioner, Chair Audit Risk Committee



COUNCIL

Te Kaunihera o Te Whare
:EQDQJD R :DLWDKD

Minutes

Date **Wednesday 25 November 2020**

Time 3.20 pm

Degrees Conferred in Absentia

Ms McCormack advised Council of the schedule of degrees to be awarded in absentia following approval by Council. The names of the graduates would be entered into the public record.

6.0	From the Chancellor Emeritus Professor Nominations	To protect the privacy of natural persons.	7(a)
6.1			
6.2			
6.3	Council Work Plan	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University. To enable the University to carry out, without prejudice or disadvantage, commercial activities.	7(f)(i) 7(h)
7.0	From the Vice-Chancellor	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
7.1	The Vice-Chancellor ¶ V verbal report		
8.	From the Finance, Planning and Resources Committee		
8.1	Draft minutes FPRC meeting 16 November 2020	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	
8.2	Budget 2021	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University To enable the University to carry out, without,	
8.3	Financial Forecast		
8.4	RRSIC PIR Report		
8.5	RRSIC IQA5		
8.6	Student Success Programme Mandate		
8.7	Ilam Boiler Update		

10.0	General Business	To enable the free and frank expression of opinions by or between or to members or officers or employees of the University.	7(f)(i)
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and that staff identified by the Chancellor and Vice-Chancellor as having knowledge relevant to particular matters to be discussed be permitted to remain at this meeting. This knowledge would be of assistance in relation to the matters discussed, and was relevant because of their involvement in the development of the reports to Council on these matters.

Carried

RETURN TO PUBLIC MEETING

Council returned to public meeting at 5.05pm and confirmed for the public record:

- x The awarding of the titles of Emeritus Professor titles to Professor Angus Macfarlane and Professor Ray Kirk
- x The awarding of an honorary doctorate the recipient to remain confidential until announced publically.

GENERAL BUSINESS

- x Tori McNoe was thanked for her contribution to Council during the past year as UCSA President.
- x The resignation of Dave Hawkey as UCSA CEO was noted.

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Vice Chancellors Report to Council

February 2021

Introduction

The formal beginning of the 2021 academic year approaches as the country navigates changing COVID-19 risk levels. As VC, I am working closely with the Incident Controllers and the Incident Management Team (IMT) to ensure we are in a state of readiness should risk levels increase. Drawing on the experiences of last year, contingency plans are in preparation to enable responsiveness to rapid

Engagement

Increase our presence and impact in Christchurch & the wider region. Late last year, graduation ceremonies provided an important point of connection between UC and Christchurch city. In December, a record number of ceremonies were held at the Christchurch Town Hall. Two celebrations were held for those graduates who had been scheduled to attend the cancelled April event and another six graduation ceremonies were held for a record number of students. There

After securing \$25,000 in funding from the Riccarton Rotary Youth Trust, W K H 7 H 0 — W — S X Q D
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tamariki in 2021, a cohort increase of 43%. The focus this year is c r a s i n g the engagement
between CU

bilingual approach to teaching law in New Zealand. A position paper published in August entitled "Inspiring National Indigenous Legal Education for Aotearoa New Zealand" the group representing the country's six law schools states the Bachelor of Laws (LLB) degree needs to be rewritten to make it appropriately "bijural, bicultural and bilingual". In a January interview with Stuff on the future of bijuralism, Adrienne noted that the mechanics of how decolonisation should work is a big part of what is now up for discussion.

The third annual UC Science Summer Camp was held from 12–18 December with 60 year 12 students. Over the period of the camp, 61 workshop participants delivered sessions to students from 14 regions around New Zealand, WiK R I W K R V H V W X G H Q W V L G H. Q W L I \ L Q

In late January the College of Engineering held its annual Women in Engineering at Canterbury (WiECAN) event. Here 60 female students who are starting year 13 at school took part in an immersive experience-20 (y)2 naZwWcho4 (x)-10 d (x)6 (t)-6 (r)5 (s)1de-20 7 (y)20 n(w)2 (i4 (nt)-2 (s

The Library is preparing for orientation, enrolment and the start of term for 2021, while planning for further urgent COVID-19 responses if necessary. The purchase of the major information resource packages for 2021 is mostly complete, with the current focus shifting to book purchases to support Semester 1 teaching. Where practicable, the Library is purchasing e

implementation project. They will be researching the delivery of the Better Start Literacy Approach to over 1,000 new entrant and year 1 class teachers following successful pilot trials of the Better Start Literacy Approach (through the team's innovative research in the Better Start National Challenge) the Ministry of Education is funding a national roll-out of the Approach.

The project is unique in that it includes new UC microcredentials to support teacher learning. The team is enrolling 480 teachers in the newly developed Better Start Literacy Approach due to launch in 2021 as well as two Transitional Engineering microcredentials and a Professional Digital Marketer micro-credential developed in conjunction with the Marketing Association.

The 2021 academic year sees the launch of our newly developed online courses. The Future Learning and Development team has been working with academics across four colleges utilising a new online design and development design process to develop online courses. The design process was developed, trialled and modified in late 2020 and early 2021 and is now a contextualised co-design process entitled Aropapaki. As a result, online courses are on track to go live in Semester 1, 2021 and 9 Aropapaki workshops are scheduled for March 2021, while another online courses are to be designed and developed ready for Semester 2, 2021. Improved processes and frameworks have also been established to develop online courses, including massive open online courses (MOOCs) and micro-credentials. Planning is underway to identify other programmes across UC that can be designed and developed as University of Canterbury fully online programmes for the current education market

Four standalone MOOCs and two professional certificates amounting to eight MOOCs in total are now live on the edX platform. The growth in enrolments MOOCs (UCX on edX) has shown a steady trajectory, from 8,062 students, including 172 verified enrolments, at the end of 2020 to 12,245, including 300 verified enrolments as at 9 February 2021. The top countries by enrolments are: New Zealand, United States of America, United Kingdom, India, Australia. Overall, learners from 140 countries are enrolled in UC MOOCs. The top MOOC by enrolment numbers is Mental Health and Nutrition (2,178 on 31 December 2020; 3,431 on 9 February 2021). The top MOOC by verified enrolments is A Better Start to Reading (66 on 31 December 2020; 87 on 9 February 2021), at 3.8% of total enrolments. The next MOOC due to launch is Mental Health and Nutrition on 3 March this year

The Business School has committed to running an online campus pathway for the BCom. The pathway includes nine level BCom courses that will be offered online for the first time in 2021, enabling students to pathway into any of the BCom majors. The Business School is working with Future Learning and Development to develop the online courses. Two courses have been through the carpe diem process in 2020 and a further five will be converted in Semester 1, 2021. The Business School is also working towards potentially delivering the Postgraduate Certificate in Business online by the end of 2021. This programme will be targeted at domestic students only, mainly working professionals who do not have a commerce background but find themselves moving into management or business ownership roles.

The Civil and Natural Resources Engineering Department is committed to offering some higher year undergraduate courses online in the expectation that offshore students will eventually be able to return to UC to complete the practical elements of the degree. So far nine offshore students have enrolled. The Master of Civil Engineering is also offered online as a number of first year Mathematics, Statistics and Data Science programmes. A small cohort of second and third year Mathematics students are studying online from abroad to finish their degrees with UC. For students

new to UC there are purpose-built courses in engineering mathematics, statistics, introductory data science and introductory mathematics, to enable students to transition from online courses in due course. Currently, if required, about two-thirds of the first-year Engineering programme are offered online.

From 5–7 October last year, the UC Business School hosted a continuous improvement review (CIR) for re-accreditation by the Association to Advance Collegiate Schools of Business (AACSB). Due to COVID

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the New Zealand research system. This one-off initiative will support 30 Fellows nationwide over a two-year period and UC is actively identifying and supporting applications.

Rebecca Hurrell delivered a presentation on international good practices of excellence developments and operations in January. This is part of an Advanced Knowledge and Skills for Sustainable Growth Project (AKSI) to support Indonesia's higher education system by providing advanced skills and knowledge to support inclusive and sustainable economic growth. Participants included the Australian Council for Educational Research, the Asian Development Bank, Indonesia's Ministry for Education and Culture and four Indonesian universities.

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L P S D F W

Dr Seb Pitman and Associate Professor Deirdre Hart from the School of Earth and Environment have undertaken research with Surf Life Saving New Zealand on beach safety. They found up to 78% of beachgoers in New Zealand could not spot a rip current in the surf, increasing the risk they could end up caught in one.

PhD student Iliana Cubrinovska provides insight into research she is doing with the Department of Conservation on pest-free Rangatira Island in the Chatham Islands, where she is collecting wild eggs from tuturuatu, the New Zealand shore plover.

Two UC research institutes have collaborated to learn more about the Kiwi accent changes during childhood. Researchers from the New Zealand Institute of Language, Brain and Behaviour (NZILBB) and the Child Wellbeing Research Institute are investigating how shifts in accent happen around the age of five years as children talk more with peers and less with caregivers. Dr Lynn Clark (Linguistics; NZILBB) discussed the groundbreaking, Marsden-funded study on RNZ, explaining how the New Zealand accent has changed dramatically over "One: of the t

People—

As identified late last year, our key study centres with our partnership with NCUK have been identified. In addition, both on-the-ground sessions (where we have staff) and online webinars are being run to educate the study centre staff about the strengths of UC.

International enrolment has been ongoing since 11 January this year, with onshore international students being given the opportunity to

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The University's strong impact on the economic growth of the region has been measured in the past yet the nature and dynamics of that impact remain explored. This year sees the beginning of a project to explore our economic impact by academics from the Department of Economics and Finance. Their first task is to develop a model of the Canterbury economy which will then allow academics to test hypotheses and ideas on the model to better understand the relationships between inputs and outputs.

Recruitment

Domestic enrolment numbers at UC are on track for a significant increase on last year, while full fee international numbers are lower than in the past as a result of New Zealand's border closures. In summary, at the time of writing:

- x 2021 Budget expects domestic EFTS to increase by 3.9% above 2020
- x total enrolment (including international) is expected to increase by 1.4% above 2020

disproportionate contribution to UC's 2020 consolidated operating surplus for the size of the \$164 million investment portfolio

As such, excluding the University's investment portfolios, the relatively small operating loss reflects

appointments in cyber and health safety are designed to enhance comprehensive risk reporting against strategic objectives

Information Technology Services to derisk our environment and to rapidly improve the workplace experience at UC. Key strategies and roadmaps are being developed for service management, cyber security, data centre, cloud, networks, identity and access management. The team is progressing investment in 2021 to modernise UC's workplace environment and advance our cloud adoption by rolling out Microsoft 365 and to begin extensively using Microsoft Teams in enabling greater collaboration across UC and use for teaching in the future.

The DigitalLeadership team is

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batteries based from Agricultural waste); and “Best Execution” to Phoebe McCaughan, Amelia McLuskie & Emily O’Sullivan (GranSkills they provide one-on-one tutoring for seniors) On the night of the showcase the audience awarded the "People's Choice" to Ben Scales & William Murrell (KiwiFibre Innovation— a team that is developing innovative composite material from NZ native flax).

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26 November 2020	<ul style="list-style-type: none"> x Opened No Travel, Low Carbon Conference on campus x Attended via Zoom New Zealand Qualifications Authority (NZQA) Board meeting
27 November 2020	<ul style="list-style-type: none"> x Attended PwC Gala event at Court Theatre
1 December 2020	<ul style="list-style-type: none"> x Opened Early Career Academic Workshop "Planning Your Career in Advancement" x Attended Early Career Academic Programme networking drinks
2 December 2020	<ul style="list-style-type: none"> x Attended UC Celebration event

11 February 2021	x Attended Tokona Te Raki: Māori Futures Academy Board of Directors meeting
12 February 2021	x Attended and spoke at MBA Orientation for 2021 x Facilitated Academic Board workshop x Attended and spoke at Professor Angus Macfarlane's Retirement function
16 February 2021	x Met with CEO of Times Higher Education via Zoom x Met with Peter Townsend on campus x Attended and spoke at University of Canterbury Students' Association Executive induction
17 February 2021	x Attended and facilitated Academic Board Working group ahead of staff workshops

Upcoming Events	
18 February 2021	x Attending Universities New Zealand Vice-Chancellors meeting via Zoom
19 February 2021	

30 March 2021	x Hosting CEO and General Manager of Partnerships and Marketing from Education New Zealand on campus
31 March 2021	x Attending via Zoom NZQA Board meeting

To:	Ki:	University Council
From:	1 —	Adela Kardos, General Counsel/Registrar
Date:	5 —	17 February 2021
Subject:	Kaupapa:	Council Policies Review

Recommendation:

That: Council:

- i) Confirm the review frequency for all Council approved policy documents, as per the table in the paper;
- ii) Review and confirm that Council remains the Approval Authority for all governance policies, with the exception of:
 - a. the Parking and Traffic Statute, which would be delegated to the Vice-Chancellor, with permission given to sub-delegate the task;
 - b. The Approval Authority for the Risk Management and Compliance Framework to revert back to Council from ARC;
- iii) Approve the amendment to the wording of the Court of Convocation Statute (clause 5(a) to (c)) to read ³ 7 K H 5 H J L V W U D U R U D S D U W \ R Q E H K D O I R I
- iv) Retain the power to make statutes for the Court of Convocation, including approving amendments to it;
- v) Note:
 - a. that the Appointments and Election Statute review would be delayed until the Propero recommendations were received and considered by Council;
 - b. that the Delegation of Authority Policy would be reviewed at the same time as the whole delegations schedule review ensure co

In Schedule 11, S 18 (1) of the Act, Council

must consult any board, committee, or other body established within the institution that has responsibility for giving advice in relation to, or for giving effect to, the policy of the institution with U H V S H F W W R D Q \ P D W W H U '

In accordance with the legislative provisions above, Council have established a number of committees and bodies to advise it. These are:

- x Audit and Risk Committee,
- x Council Appeals Committee,
- x Finance, Planning and Resources Committee,
- x Honours and Appointments Committee, and
- x Vice-Chancellor Employment Committee

Council has also established the Academic Board in accordance with Schedule 11, S 18 (2) of the Act. Council is required under the Act to consult with Academic Board prior to making required under the A

Current Review Date	Document title	Named Approval Authority	Current Review Frequency	Proposed Review Frequency
August 2020	Appointments and Election Statute	University Council	3 years	tba

October f*

iii. conditions to have their names registered on the Court register;

(b)

Parking and Traffic Regulations 2017
The Parking and Traffic Regulations 2003 are hereby repealed.
Amended October 2020

This statute sets out the University's parking and traffic management regime on campus.

- (a) This statute is issued by the University Council.
- (b) This statute is administered by Security and Campus Com.a7e.007 (u)2n004 (p)3.004 (it)10.9(ra (it)10.998 (.a

- (c) Motorcycles and bicycles must be parked in the areas specifically designated for them and in accordance with any particular parking requirements specified for any such area. Motorcycles and bicycles are parked at the sole risk of the owner or rider and the University will not be liable for any loss or damage thereto. If incorrectly parked, they may be removed to those areas or, at the discretion of the University, clamped or towed away. Any bicycles or motorcycles clamped or towed away may be recovered after payment of any fines/costs incurred in clamping or towing away and/or storing the same. The University will not accept any liability for damage caused to any motorcycle or bicycle locking mechanism if such motorcycle or bicycle is removed under the terms of this statute.
- (d) Vehicles are not permitted to be parked on campus for periods in excess of 72 hours without permission of the UC Security Services Manager.
- (e) Campervans, trailers, or other large vehicles, are not permitted to be parked on campus without prior agreement of the UC Security Services Manager.
- (f) Use of any vehicle for sleeping in overnight is not permitted.
- (g) Restrictions on parking in areas designated by appropriate signs shall apply from 8.00am to 5.00pm

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(d) Vehicles must use the correct car parks to which their permit/coupon applies during the time restrictions apply. Failure to observe this may result in their vehicles being clamped or towed away.

(a) Any person who fails to observe the requirements of this statute commits an offence against this statute.

(b) Any person who commits an offence against this statute will be liable to a fine for each offence.

(c) Fines payable in respect of offences committed under this statute, the time for payment thereof and the amount of reduction thereof for prompt payment, if any, shall be as determined by the Vice-Chancellor and specified in the University parking information website from time to time.

(d) If a member of the University staff, student or visitor, upon whom a fine or other penalty has been imposed hereunder, wishes to appeal their fine or penalty, an application must be lodged through UC Security Services in the prescribed manner as detailed on the UC Security Services website. Such review must be initiated by written application, to be made within 14 days of the date of the offence notice, setting out details of the fine or other penalty in respect of which review is sought, the

Court of Convocation Statute

Memorandum/Pukapuka

To:	Ki:	University Council
From:		Professor Cheryl de la Rey, Vice-Chancellor
Date:		16 February 2021
Subject:	Kaupapa:	Academic Board report

Recommendations:

that the Council notes

individual Academic Staff, 42% from Professional Staff; 4% from groups (some were a mix of Academic Staff and Professional Staff) plus the UCSA.