

COUNCIL  
Public Meeting Minutes  
Te Kaunihera o Te Whare



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ACADEMIC BOARD



Council requested that when any paper was presented to Council, which proposed changes to terms of reference, policies or any other existing documents, that a marked-up version also be included so it was clear what was current and what was being proposed.

Moved:

*That Council:*

1. *Approve the updated composition for the Academic Board;*
2. *Note the revised terms of reference for the Learning and Teaching Committee; and*
3. *Note the report of the Academic Board.*

Professor Turnbull left the meeting.

### **Changes to Special Consideration Regulations**

Dr Ross James joined the meeting via Zoom and spoke to the report.

The following was noted:

A review of the regulations was completed by Dr Janet Carter in 2016. Changes were delayed in part due to Covid which had postponed the roll out in policy.

Notable changes were around the policy and procedure section of the regulations to amend for clarity. The intent of special considerations had not changed. A considerable amount of consultation had occurred including with the medical centre, academic staff, and general staff who worked with these situations.

It was clarified that the Chair of the Special Consideration Panel was not part of the panel, and that the panel's decision was independent of the Chair. When a special consideration was submitted, two members of the panel were assigned to the case. If in agreement, the decision went to the relevant School. If the panel did not agree, an arbitrator was appointed. If there was an appeal it then progressed to the Chair. The current wording in the regulations was not clear on how the process worked and suggested changes to the wording were proposed to ensure clarity.

Moved:

*That Council approve the Special Consideration Regulations.*





**RETURN TO  
PUBLIC  
MEETING**

Council returned to the public meeting at 3:59pm.

**GENERAL  
BUSINESS**

1. The Council is entitled to appoint one person to be a member of the Canterbury Museum Trust Board and that the established practise has been that the Chancellor holds this role. The former Chancellor, Ms Sue McCormack, has previously held this role but the change in Chancellors necessitates updating this appointment.

Moved:

*That the new Chancellor be appointed as the Council representative to the Canterbury Museum Trust Board and that the Museum be sent notification of this.*

Carried

2. Professor Heinemann raised a suggestion as to whether the Council should do more to integrate with the University community, as a group. Professor Heinemann would discuss this matter further with the Vice-Chancellor.

**NEXT MEETING**

The next meeting is scheduled for 11:00am on Wednesday 4 May 2022.

**MEETING  
CLOSED**

The public meeting closed at 4:02pm.