

# COUNCIL

## Minutes

Date	Wednesday 28 September 2016
Time	4.06pm
Venue	Council Chamber, Level 6 Matariki
Present	Dr John Wood (Chancellor), Ms Sue McCormack (Pro-Chancellor), Dr Rod Carr (Vice-Chancellor), Mr James Addington, Mr Peter Ballantyne, Ms Catherine Drayton, Mr Bruce Gemmell, Mr Malcolm Peterson Scott, Mr Shayne Te Aika, Professor Roger Nokes, Mr Warren Poh.
Apologies	Mr Tony Hall
In Attendance	Mr Jeff Field, Registrar and University Council Secretary Mr Bruce White, Deputy Registrar Dr Hamish Cochrane, DVC (Academic) Professor Ian Wright, DVC (Research and Innovation) Ms Alex Hanlon, Executive Director, Learning Resources Mr Keith Longden, Chief Financial Officer Dr Andrew Bainbridge-Smith, Head of Academic Services Ms Robyn Nuthall, UC Futures Programme Manager Mr Dave Hawkey, UCSA CEO (until the end of agenda item 5.4) Mrs Joanne Noble-Nesbitt, Acting University Council Co-ordinator
CONFLICTS OF INTEREST	Mr Addington declared a conflict of interest with agenda item 5.3 (Election of student representative to Council). The conflict was noted.
MINUTES	The minutes of the meeting held on 31 August 2016 were approved.
MATTERS ARISING	<p><b>Award to the Senior Risk and Insurance Advisor</b></p> <p>The Chancellor welcomed to the meeting Mrs Jacqui Lyttle, Senior Risk and Insurance Advisor. He noted that Mrs Lyttle had recently been named the New Zealand Risk Management Professional of the Year, jointly with the Chief Risk Officer of Infratil Ltd. The Council congratulated Mrs Lyttle on the award. Mrs Lyttle thanked those who had nominated her and the Audit &amp; Risk Committee, Management Team and Council for their support.</p> <p><b>Faculty/College Merger Implementation Plan</b></p> <p>Dr Cochrane, DVC (Academic) reported that Academic Board continued to make good progress towards the implementation of the</p>

new structure which would be effective on 1 January 2017. Terms of Reference and Standing Orders had been agreed and work was now progressing on the Academic calendar.

The University's solicitors had checked compliance with the 2006 Lawyer and Conveyancers Act ('the Act') and were satisfied that the proposed Terms of Reference and Standing Orders were compliant with the legislation. The Chancellor commented that Council had responsibility for statutory compliance and needed to be assured that the new structure and supporting documentation were legislatively compliant. If, as he understood, the legal opinion obtained from the University's lawyers, was accepted by the School of Law, then that obviated the need for Council to obtain its own independent legal advice.

Dr Cochrane confirmed that in order to comply with the Act the title 'School of Law' would need to be retained.

A question was raised regarding the timeline for review of the Terms of Reference and Standing Orders. Mr Cochrane reported that the PVCs had reviewed the documents and they had been sent to Faculties for review in October. Final drafts would be considered by Academic Board in November.

#### FROM THE CHANCELLOR

##### Chancellor's absence

The Chancellor would be absent from 4 to 10 October 2016 as he visited the United States with a UC delegation. The purpose of the trip was to visit institutions in North East USA where a series of alumni events and university meetings would be held. The UC delegation would also take the opportunity to visit university campuses to look at their accommodation offer.

##### Chancellor's Meetings

The schedule of meetings was noted.

##### Council Work Plan 2016

An updated copy of the Work Plan was tabled and Mr Field, highlighted the changes that had been made to the document, noting that Space Allocation had been postponed to November and that the October meeting of FPRC and Council would consider the CETF programme of work.



Mr Addington and Mr Hawkey were thanked for their informative presentation and it was noted that the Council fully supported the fund raising campaign.

FROM THE VICE -  
CHANCELLOR

Monthly Report  
The report was taken as read.

In questioning it was noted that:

- There was a typographical error on page 15 of the report and draft findings from the Productivity Commission were due to be received on 29 September not October. A summary of the report would be made available to Council members. The report would be fully considered by the Management Team.
- The Times Higher Education World University Rankings for 2016/17 had been released and UC had moved upwards into the 351-400 category.
- A draft of the Tertiary Education Amendment Bill ('the Bill') had been released, which allowed for trust fund investments to be pooled. The Bill also allowed electronic meetings to be held and simplified the use of the common seal. A summary of the draft Bill would be made available to Council Members.
- Dr Carr would be overseas between 29 September and 3 October 2016. During the absence Dr Cochrane would be Acting Vice-Chancellor.

Moved

**THAT: *The Vice Chancellor's Report be received.***

Carried

FROM THE FINANCE,  
PLANNING AND  
RESOURCES  
COMMITTEE

The Chair of the Finance, Planning and Resources Committee

FROM THE ACADEMIC  
BOARD

NEXT MEETING

The next meeting is scheduled for 4.00pm on Wednesday 25  
October 2016. The meeting will be held at the University of  
Oxford, 1.58 H1688Si168T4C 0.003T\*-Tj 1TJ 1.58 H16